ARTICLE I - NAME

This organization shall be known as the Grayslake Federation of Teachers, a Council of the Lake County Federation of Teachers (LCFT), Local 504, IFT-AFT/AFL-CIO, hereinafter referred to as the “Union.”

ARTICLE II - MEMBERSHIP

Eligibility for membership shall conform to the Lake County Federation of Teachers, Local 504, Constitution.

ARTICLE III - MEETINGS

Section 1

The general membership of the Union shall meet as the Executive Board deems it necessary on the first Wednesday of each month when possible. Special meetings may be called by the President, or by petition of at least ten percent (10%) of the members.

Section 2

Business meetings will be conducted by a majority vote of the members present.

Section 3

The Executive Board will meet as needed to conduct the business of the Union.
ARTICLE IV - OFFICERS

Section 1

The officers of this organization shall be the President, Vice-President, Secretary and Treasurer, and a number of LCFT Executive Board Delegates equal to the allotted number as prescribed for in the Local 504 Constitution.

Section 2

The Executive Board of this organization shall be the Officers, Building Representatives and a number of LCFT Board Delegates equal to the allotted number as prescribed for in the Local 504 Constitution.

Section 3

The President shall preside over all meetings of the general membership. He/she shall be a member of all committees, function as a representative during all contract negotiations, and perform such other duties as devolve upon the President.

Section 4

The President shall designate the duties of the Vice-President. One of these duties shall be to preside at the call of the President or in the absence of the President and to discharge all duties of the office of President. The Vice-President shall assume the duties of the Executive Board Delegate to Local 504.

Section 5

The Secretary shall attend to all correspondence of the Union and maintain on file a record of said correspondence. He/she shall be responsible for all publicity and notification of meetings.

Section 6

The Treasurer shall receive all money, receipts for same, deposit same with the Treasurer of the LCFT, and pay such financial obligations of the Union as directed by the membership. He/she shall prepare an annual report to be read at a time and place set by the membership.

Section 7

The President will appoint the Building Representatives after seeking input from the membership of said building. The Building Representatives will be responsible for the building elections and the distribution of Union literature. The Building Representatives will also serve on the Negotiating Team.
Section 8

The LCFT Executive Board Delegates shall perform such duties as outlined in the Local 504 Constitution and make timely reports of their activities to the membership.

Section 9

Should a vacancy occur in the office of Vice-President, Secretary, or Treasurer, the Executive Board shall appoint a member upon the recommendation of the President. Similarly, if a Building Representative vacancy should occur, the Executive Board shall appoint a member upon the recommendation of the President.

Section 10

The officers shall receive stipends as follows: The President shall receive $1,000.00 and complete Union dues reimbursement as a stipend. The Vice-President shall receive $500.00 and complete union dues as a stipend. The Negotiation team members shall receive $250.00 and mileage cost according to the District mileage allowance amount per negotiation cycle.

ARTICLE V - ELECTIONS

Section 1

The Executive Board shall appoint a Nominating Committee. The duty of this Committee will be to receive nominations for candidates for all offices. Additional nominations will be accepted from the floor of a general membership meeting. All elections shall be conducted in accordance with the Landrum-Griffin Act.

Section 2

Elections shall occur in the spring immediately following Contract ratification by all parties involved on a date to be set by the Nominating Committee. Election results shall be tabulated and published within three (3) days of the election.

Section 3

The election of officers shall be by secret ballot. The Building Representatives will be responsible for the distribution, collection, and the counting of the ballots. Each Building Representative will initial the ballots prior to the distribution. The ballots will be returned to the Building Representative within three (3) days of the distribution. At that time, the Building Representatives will count the ballots and the results will be given to the past Secretary. The ballots will be kept for one (1) year after the election.
Section 4

The elected officers and Executive Board Delegates shall assume their duties on the following July 1st. The officers shall serve for the length of the contract.

ARTICLE VI - COMMITTEES

All committees shall be appointed by the President with the approval of the Executive Board.

ARTICLE VII - RULES OF ORDER

The rule of parliamentary practice comprised in Robert’s Rules of Order shall govern the proceedings of this organization, subject to the specific and special rules which have been or may be adopted.

ARTICLE VIII - AFFILIATIONS

This Union shall maintain affiliation with the American Federation of Teachers, American Federation of Labor and Congress of Industrial Organizations, Illinois Federation of Teachers, Illinois Federation of Labor and Congress of Industrial Organizations, the Lake County Central Trades and Labor Council, the Lake County Federation of Teachers, Local 504, and any Council of IFT Locals within Lake County which may be formed to better the status of teachers and education through the resolution of mutual problems.

ARTICLE IX - DUES

Section 1

Each member of the Union shall pay dues as determined in Section 4 of this Article. The dues are to maintain affiliations of this organization, under the conditions that these affiliations are acceptable to the general membership, and to support various activities in support of the purposes of the Union.
Section 2

The fiscal year of this organization shall begin July 1 and end June 30 of each school year.

Section 3

Dues shall be collected only for the first eighteen (18) paychecks of the school year and forwarded to the Treasurer of the LCFT to be maintained in one (1) treasury. Said funds shall be disbursed by the LCFT Treasurer in a manner which best serves the needs of all members of the Union.

Section 4

Council dues shall be fixed at fifteen dollars ($15.00) payable to the Treasurer before October 1, or through regular payroll deduction.

ARTICLE X - AMENDMENTS

These By-Laws may be amended by a majority vote cast by members of the general membership present at a meeting of the Union.

ARTICLE XI - AVAILABILITY OF BY-LAWS

Section 1

Three (3) copies of these By-Laws and all future amendments shall be submitted to the LCFT office.

Section 2

A copy of these By-Laws shall be made available to each active member of the Union.

ARTICLE XII - CONTRACT RATIFICATION

Section 1

The ratification of a new contract shall be no less than Five (5) days after the presentation of the new tentative contract.

Section 2

Ratification shall be by secret yes/no ballot.